

# JOINT STAFF EMPLOYER FORUM

Chair: Councillor Smart  
Executive Councillor for Customer Services & Resources:  
Rod Cantrill



**To:** Councillors Smart (Chair), Bick (Vice-Chair), Dryden, Rosenstiel, Shah and Todd-Jones  
Alternate : Councillor Tim Ward

Unison (Liz Brannan) and GMB (Kevin Roberts)

*Despatched: Monday, 12 April 2010*

**Date:** Tuesday, 20 April 2010

**Time:** 5.00 pm

**Place:** Committee Room 2 - Guildhall

**Contact** James Goddard

01223 457015

## AGENDA

### 1 **MINUTES** (*Pages 1 - 2*)

To confirm the minutes of the meeting held on 9 February 2010 as a correct record. (*Pages 1 - 2*)

### 2 **MATTERS ARISING FROM THE MINUTES**

Members are requested to contact the Head of Human Resources or Committee Manager prior to the meeting with any issues they wish to raise.

### 3 **APOLOGIES FOR ABSENCE**

### 4 **DECLARATIONS OF INTEREST**

Members are asked to declare at this stage any interests that they may have in any of the following items on the agenda. If any member is unsure

whether or not they should declare an interest on a particular matter, they are requested to seek advice from the Head of Legal & Democratic Services before the meeting.

**5 PUBLIC QUESTION TIME**

See below for detail of the scheme and other public information.

**6 TERMS OF REFERENCE FOR ESSENTIAL USER REVIEW**

Oral update

Contact: Deborah Simpson 01223 458101

**7 OUTCOME FROM INVESTORS IN PEOPLE ASSESSMENT DECEMBER 2009** *(Pages 3 - 4)*

Contact: Vicki Davidson 01223 458108 *(Pages 3 - 4)*

**8 STAFF SICKNESS ABSENCE**

Data to be tabled at meeting

Contact: Deborah Simpson 01223 458101

## ***Information for the public***

### **Public attendance**

You are welcome to attend this meeting as an observer, although it will be necessary to ask you to leave the room during the discussion of matters which are described as confidential.

### **Public Speaking**

You can ask questions on an issue included on either agenda above, or on an issue which is within this committee's powers. Questions can only be asked during the slot on the agenda for this at the beginning of the meeting, not later on when an issue is under discussion by the committee.

If you wish to ask a question related to an agenda item contact the committee officer (listed above under 'contact') **before the meeting starts**. If you wish to ask a question on a matter not included on this agenda, please contact the committee officer by 10.00am the working day before the meeting. Further details concerning the right to speak at committee can be obtained from the committee section.

### **Fire Alarm**

*In the event of the fire alarm sounding (which is a continuous ringing sound), you should pick up your possessions and leave the building by the route you came in. Once clear of the building, you should assemble on the pavement opposite the main entrance to the Guildhall and await further instructions. If your escape route or the assembly area is unsafe, you will be directed to safe areas by a member of Cambridge City Council staff.*